

**CONTRACTOR'S MINORITY BUSINESS ENTERPRISES
UTILIZATION FORM**

NAME AND ADDRESS OF AWARDING AGENCY: _____ NAME AND ADDRESS OF
CONTRACTOR: _____

PROJECT NO. _____

DATE AWARDED _____

DATE BID OPENED _____

NOTICE TO CONTRACTORS: Under Section 4-114a-5 of the Contract Compliance Regulations, contractors are required to make GOOD FAITH EFFORTS to employ Minority Business Enterprises (MBEs) as subcontractors and suppliers of materials on all projects subject to compliance requirements. The contract, which is referenced above, is subject to contract compliance requirements.

INSTRUCTIONS: List the name and addresses of all MBEs you have selected as subcontractors and suppliers of materials for this project. If the MBEs selected as subcontractors and suppliers of materials meet the criteria for MBEs set out in Section 4-114a of the Connecticut General Statutes, contractors **MUST COMPLETE** the attached affidavit. If such businesses are not currently registered with the Department of Administrative Services and if the contractor wishes the Commission on Human Rights and Opportunities (CHRO) to consider favorably the selection of an unregistered MBE in the evaluation of the contractor's good faith efforts, contractors **MUST** complete the attached affidavit. In either case, the affidavit must be filled out in triplicate, with the original sent to the CHRO, Contract Compliance Unit, 90 Washington Street, Hartford, CT 06106; one copy sent to the Awarding Agency; one copy retained by contractor. If the Contractor does not wish the CHRO to consider selection of an unregistered MBE in its evaluation of the contractor's good faith efforts, no affidavit need be made.

(Attach additional pages if necessary using same headings)

NAME AND ADDRESS OF MBE SUBCONTRACTOR (S) OR SUPPLIER(S) OF MATERIALS:	Check here if MBE(s) qualify under Section 4-114a of the C.G.S.	Check here if MBE is unregistered but wants to be considered for good faith efforts.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This form developed pursuant to Section 4-114a-5 of the Contract Compliance Regulations.

AFFIDAVIT

I, _____, acting on behalf of _____,
(Name of person signing certification) (Contractor)

of which I am the _____, certify and affirm:
(Title)

 Check if provision applicable:

THAT the following Minority Business subcontractors and/or suppliers of materials that
_____ has hired for Contract No. _____
(Contractor)

with _____, meet the criteria for Minority Business
(Awarding Agency)

Enterprises that qualify under current statutory requirements.

List of names of registered MBEs:

 Check if provision applicable:

THAT _____ has hired the following Minority Business subcontractors or
(Contractor)

suppliers of materials for Contract No. _____ with _____,
(Awarding Agency)

that are not registered with the Department of Administrative Services, but which should be
considered by the Connecticut Commission on Human Rights and Opportunities when evaluating
the _____ good faith efforts:
(Contractor)

List of names of unregistered MBEs:

I further certify and affirm that I have read and understand the contract compliance requirements
codified at Section 4a-60 and Section 46a-71(d) of the Connecticut General Statutes.

I further certify and affirm that I have read and understand the Contract Compliance Regulations
codified at Section 4a-60-1 and the following Regulations of Connecticut State Agencies.

I understand that false statements made herein are punishable at law.

(Name of Corporation or Firm)

(Signature and Title of Official Making The Affidavit)

Subscribed and sworn to before me, this _____ day of _____ 20____

Notary Public/Commissioner of the Superior Court

My Commission Expires_____