

Birthday FAQs

PARTY PLANNING

How do I book a party?

Please read and fill out the Birthday Party Reservation Request form, and you will be contacted regarding your request within 48 business hours. A non-refundable \$100.00 deposit is required to hold a date. This deposit will be applied to the final balance of your party. Party time slots are filled on a first come, first served basis.

Can I bring my own decorations?

Yes, you may bring decorations as long as they do not hang from the ceiling or walls. We do not allow balloons or candles in the Science Center.

How long before the party can I make changes?

Final attendance is required one week before the date of the party. Any changes made within one week of the party may not be accommodated. Any reductions in numbers within one week of the party will not be refunded.

What is your cancellation policy?

Should a client elect to cancel their party, they will forfeit their non-refundable deposit. If the client needs to reschedule their party date, they can apply their deposit to another available date within 3 months of the original party date. They will be charged a \$75 rescheduling fee.

GUEST & ATTENDANCE

How many guests are included in each birthday package?

Both the Stellar and Cosmic packages include 14 people:
12 guests + 2 free chaperones.

How much do additional guests cost?

Stellar Package: \$14 per additional guest

Cosmic Package: \$25 per additional guest

You may also add on extra guests the day of the party without an issue, but additional food orders or movie seats may not be accommodated.

FOOD & BEVERAGE

Can I bring my own Food and Cake?

Restaurant Associates (RA) is the exclusive caterer for events at the Connecticut Science Center. Outside food or beverages are not permitted by the CSC, with the exception of a (non-ice cream) birthday cake. A birthday cake may be brought in by the family on the sole condition that additional food or beverages are purchased through RA as well. However, if you have specific allergy/dietary needs, please speak to the CSC Birthday Party Coordinator.

How long before the party can I change/update our food order?

We must know the party's final food order one week (seven business days) before the date of your party.

OTHER

Dropping off / Picking up party guests

Parents and guardians dropping off their child for a birthday party may park in our loading zone for no more than 10 minutes. This loading zone is adjacent to our party room. All visitors staying for the duration of the party will need to park in our garage, explained below.

Parents/guardians picking up their child after a birthday party should go to the Ticketing Counter and let a CSC employee know which party their child is a part of. A chaperone from the party will then escort the child down to the Ticketing Counter to meet their parents.

Parking

Convenient parking at the Science Center/Riverfront Garage is located at the corner of Grove St. and Columbus Boulevard, underneath the Science Center building. It is a public garage. If this garage is full, we recommend the Connecticut Convention Center garage located across Grove Street. Additional parking and shuttle information is available from the Hartford Parking Authority. Please know that the CT Science Center neither owns nor operates the Science Center/Riverfront garage. Parking fees for the garage are determined by CCEDA. The fee is \$3 for the 1st hour and \$2 for every additional hour.

Getting Here

Please visit www.CTScienceCenter.org/Directions